

Bryn Offa Church of England Primary School

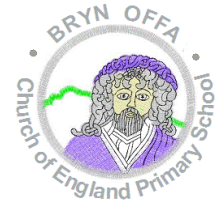
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Headteacher: Mr P Thompson



Wednesday 19th September 2018

Dear Parent/Guardian

It is with great sadness that I have to write to you to tell you that two people we were expecting to be with us this year are not able to be due to ill health.

Mrs Phillips has worked at Bryn Offa for a long time in a number of roles, but mainly in a job share with Mrs Prior in Class 1. She has been unwell for a little while and has reluctantly handed her notice in to focus on her health. If any parents or children would like to send messages to Mrs Phillips, these can be given to Miss Morris in the office and she will arrange for them to be passed on.

I will be advertising for a replacement for Mrs Phillips as soon as possible, but until then we are very fortunate that Mrs Hartland has agreed to teach Class 1. Mrs Prior has also taken this opportunity to reduce her work commitment to three days a week, so Mrs Hartland will shortly take over the teaching of Class 1 on Monday and Tuesday with Mrs Prior teaching Wednesday to Friday. This will begin next week.

We will also not be seeing Janet Brown return to teach Morton Minors on Monday after school. Janet has also very reluctantly had to give up this role to focus on her health. If anyone comes forward to continue the fantastic work of Janet, I will let parents know.

As well as the loss of two lovely people to work with, Mrs Phillips and Janet both contributed hugely to the quality of the music provision at Bryn Offa and their loss will be really felt here.

Yours sincerely,

Mr. P. Thompson
Headteacher