

Bryn Offa Church of England Primary School

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Tuesday 5th November 2019

Dear Parent/Guardian,

Clubs Matrix- Second half of Autumn Term up until Christmas 2019

Attached to this letter you will find the new extra curriculum Clubs Matrix that lists all the clubs that are available this Half Term at Bryn Offa. If your child wishes to attend a club, please complete the 'Pupil Name' and 'Class' boxes next to the relevant club, and return the Matrix to school by **Thursday 7th November at 9.00am**. Please note that we will only accept the Matrix if it has been signed and dated by a parent/guardian and any unsigned Matrixes will be returned.

There are limited spaces available for each club so I have also included the maximum number of spaces available on the Matrix. Please also note that each club is for specific year groups/classes, so please consider this when making your choice. If you would like your child to go to a club, but wish to have an alternative on the same day for your child if they do not get a place, please indicate which is their first and second choice. It is only necessary to do this when applying for two clubs on the same day of the week.

Mrs Prior will be running a club this Half Term called 'Gardening and Bits and Bobs Club'. This will involve a bit of gardening, craft making and cookery!

Miss Hyde is away at Conover next week so Christmas Textiles Club will start the week after and will run up until the last week of Half Term.

As usual, if your child gets a place in one of the clubs, they will receive a letter confirming the place. It is at this point that you will receive the payment request via School Money for the full block of sessions.

Because of outstanding payments for clubs in the past, we would like to request that full payment is made for the whole block of sessions before the start of the clubs. Please note that if payment is not received before the start date of the club, your child's place will be allocated to another child.

Please note that any payments for Ju Jitsu should be handed direct to Mark Gerrard.

Any sessions not attended will be refunded at the end of the Half Term.

Yours sincerely,
Mr Thompson
Headteacher