



# Bryn Offa Church of England Primary School

Rockwell Lane, Pant, Oswestry, Shropshire, SY10 9QR  
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Tel: 01691 830621

Headteacher: Mr P Thompson

Tuesday 6<sup>th</sup> September 2022

Dear Parent/Guardian,

## **End of Day Arrangements - Autumn Term 2022**

In order to make sure we have an accurate record of end of day collection arrangements and that the daily bus and Pant Pandas lists are both as accurate as possible, I would be grateful if you could please fill in the form below with the current arrangements for your child's transport/end of day arrangements and return it to school by **Wednesday 7<sup>th</sup> September**. Please also ensure that if there are any changes to these arrangements, you inform the school office by telephone by 9.00am wherever possible on the day in question.

In each of the boxes for each day, please indicate whether your child will be dropped off/collected, or will arrive/leave on the bus. Please also indicate if they are going to Pant Pandas. This is for information purposes only and all arrangements with Pant Pandas need to be made directly with them.

If these arrangements change, it is vital you contact the office by telephone to inform us. If this is at short notice, please try to contact us before lunchtime on the day in question. Please do not email with any changes to end of day arrangements. If Miss Morris is unable to answer the telephone, please leave a message and a contact telephone number and she will call you back.

Your prompt return of the slip below would be appreciated.

Yours sincerely

Mr Paul Thompson  
Headteacher

Child's Name: .....

Class: .....

	<b>Morning</b>	<b>After school</b>
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

Parent's Signature: .....

Date: .....