

Bryn Offa Church of England Primary School

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30 November 2023

KEY STAGE 1/2 CLASS TEACHER Fixed Term Maternity Cover until March 2025 Required from Summer Term - 8th April 2024

Dear Applicant

Thank you for the interest you have shown in the teaching position we have available. Included in the application pack is a job description and a personal specification to give you a little more information about the qualities and qualifications we are looking for. Further information about the school can be obtained from the school website or can be requested from the school office.

The dates I have set aside for showing candidates around school are given below. If at all possible I would suggest coming in one of the sessions during the school day, but I have also given one time after the school day for those candidates who cannot make the daytime sessions.

- Tuesday 12th December 2023 – Visits at 9:30am
- Monday 18th December 2023 - Visits at 9:30am and 4:00pm
- Tuesday 19th December 2023 - Visits at 1:30pm

The closing date for applications is **Friday 5th January 2024**.

The selection process at Bryn Offa is designed to be as stress free as possible and give everyone the best chance to shine. The process is:

- Candidates are long listed from application forms, with all long listed candidates observed teaching either in their own school with their own class, or at Bryn Offa with our Class 3 pupils.
- From the lesson observations, a shortlist will be created and these candidates will be invited in for interview.
- The interview process will be just that, an interview without any presentations or unusual tasks.

The best advice I can give to candidates is to ensure you mention in your application if you have a history of outstanding teaching. There will be other factors considered, but this is the most important by a long way. Don't be modest!

Yours sincerely

Mr Gareth Jones
Acting Headteacher